



City of Chilton
City Hall
42 School St.
Chilton, WI 53014

CITY OF CHILTON Crossing Guard

SALARY: \$12.40 per hour

OPENING DATE: April 21, 2021

WORK SCHEDULE: Work hours will be set in accordance with the school hours in the district in which one serves. (Typically, Monday – Friday, 7:30 a.m. to 8:30 a.m. and/or 2:30 p.m. to 3:30 p.m.)

CLOSING DATE: Until position is filled.

SUMMARY OF JOB:

The school crossing guard is a part-time seasonal employment. The school crossing guard directs actions of children and traffic at street intersections to ensure the safe crossing of children and other pedestrians during hours when children are going to or coming from school. The employee must exercise good judgment in the application of procedures and regulations.

Responsibilities

- Stand at designated street intersection and directs the actions of school children and other persons to insure safe crossing of the street.
- Record license plate number of vehicles disregarding traffic safety and report information to the police department.
- Escort's children or other persons across the street as needed.
- Keeps order to prevent disturbance at the street intersections.
- Takes a post at an assigned intersection for up to two schedules time periods during each school day.
- Report's irregularities and hazards to appropriate personnel
- Answers questions and gives direction on request.
- Possess good English language skills.

Requirements

- Must be minimum age of 18 years old.
- Must possess a valid driver's license or proof of reliable transportation.
- Vision must be satisfactory in both eyes (corrected to 20/30 with glasses) and hearing satisfactory in both ears (hearing aids allowed).
- No felony or serious misdemeanor arrests
- Must pass a law enforcement background check including past contacts with law enforcement and criminal background check.
- Be of good moral character.
- Be punctual and consistent in their scheduled duty times and attendance.

Qualifications

- Educations: No educational requirements
- Experience: Some experience in directing vehicle and pedestrian traffic is preferred but not required or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities
- Certifications/Licenses: Valid driver's license or proof of reliable transportation.

Knowledge, Skills & Abilities

- This position must have thorough knowledge of traffic direction, safety methods and State of Wisconsin driving laws and regulations, thorough knowledge of the geography of the city; ability to maintain discipline; the ability to recognize traffic hazards; make quick decisions using good judgment; work outside in adverse weather conditions; display courtesy and professionalism always; dependability; and the desire to work with children.
- This position needs the ability to work split shift schedules during the day. This position must have the ability to communicate effectively verbally with people of all ages, but particularly with children and apply situational reasoning ability by exercising good judgment and decisiveness in short periods of time.

The City of Chilton conforms to all the laws, statutes, and regulations concerning equal employment opportunities and affirmative action. We consider applications for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, genetic make-up, or any other legally protected status. We prohibit retaliation against individuals who bring forth any complaint, orally or in writing, to the employer or the government, or against any individuals who assist or participate in the investigation of any complaint or otherwise oppose discrimination.

JOB POSTING: CROSSING GUARD (04/2021)

Chilton City Hall
42 School Street
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920-849-2451
